



THE ORATORY

PRIVACY NOTICE – THE ORATORY COMMUNITY

Including Old Oratorians and Friends of the Oratory School (FOS)

The Oratory Community is made up of Old Oratorians and the Friends of the Oratory School (current parents), and is supported by the School's Development and Alumni Office. The Oratory School has a full Data Protection Policy available via its website.

What data do we collect?

The personal data that the Oratory Community collects consists of name, date of birth, address, degree course, interests, achievements, career details, and other information that you may have given us at the time of registration with the Oratory Community or subsequently.

Friends of the Oratory School (FOS) collects data such as name and contact details for the Year Group representatives.

Data about Old Oratorians will usually be collected directly from Oratorians at the point of leaving the School, but some data may be collected from third parties (such as from parents or siblings, LinkedIn, social media, career events etc).

The Development and Alumni Office is the Schools' department responsible for alumni relations, events, communications and fundraising. The school has a legitimate interest in maintaining relationships with parents, alumni, friends and supporters for the benefit of fundraising and development activity and to help safeguard the school's future.

The Development and Alumni Office holds information about alumni, parents, former parents, staff, former staff and other supporters. Examples of the data we may hold are:

- the dates when you or your child attended the school (if applicable);
- if you are a former staff member the dates when you worked with us;
- your contact details;
- information about your achievements and interests e.g. the sports teams you were part of as a pupil;
- where you attended university and your occupation (if applicable);
- your communication preferences;
- records of any donations;
- your Gift Aid status (if applicable);
- information from articles in the media;

You provide us with information about yourself during the course of our relationship with you e.g. when you fill in a survey or sign up to attend an event. Additionally, we will obtain information about you from other sources. These may include LinkedIn, Zoopla, Companies House, Bloomberg, Facebook, Twitter, media articles and your company website. We may use profiling techniques or third-party wealth screening companies and insight companies to provide us with information about you.

How we use your data

The legal basis for holding your data is 'legitimate interest' including to: Communicate and promote the events and activities of the Oratory Community.

- Send invitations and information about forthcoming events and activities of the Oratory Community and School.
- Send publications, such as the annual Old Oratorian Magazine.
- Fundraise for bursaries, facilities, and various projects and activities critical to the School. This may include in-house analysis of your personal information to assess interest in future campaigns and possible future donations (commonly called wealth screening).
- Carry out any other tasks critical to achieving the constitutional objectives of the Oratory Community.

We use your information to keep you informed of events and activities and to provide opportunities for you to financially support the schools. The Development and Alumni Office may contact you for the above purposes by email, telephone or post but only where we are allowed to do so.

Please let us know If you do not want to be contacted by a.) post, email or phone about general news and events; or b.) by post, email or phone about fundraising initiatives. We ask you to let us know your data preferences so that we can ensure our communications are relevant to you. You can update your data preferences at any time by emailing community@oratory.co.uk.

Who has access to your data?

Data about our Oratory Community and alumni is held securely in a database by the School and is treated confidentially and with sensitivity for the benefit of the Oratory Community and the Oratory School. Such data may be made available upon request to academic and administrative departments of the Oratory School, elected members of the Oratory Society, who assist the FOS Committee as representatives from their respective year group and Old Oratorians who volunteer to lead alumni events.

The data will not be disclosed to third parties or external organisations other than those acting as agents for the Oratory Community or School and the data is not transferred overseas. Personal data is kept for the purposes of the administration of the Oratory Alumni for the period of time an individual wishes to remain a member of the Oratory Community.

Subject rights under the DPA/GDPR

Old Oratorians, as data subjects, have certain rights under the DPA and GDPR, including a right to be given access to data held about them by any data controller and a right to be removed from our database. You also have the right to opt out of the use of your data for any of purposes specified above. Should you wish to opt out or be removed from our database or access your data, please contact the School in writing.

Data Protection Officer

The Data Protection Officer is responsible for overseeing data protection within the School so if you do have any questions in this regard, please do contact them on the information below: -

Data Protection Officer: Judicium Consulting Limited

Address: 72 Cannon Street, London, EC4N 6AE

Email: dataservices@judicium.com

Web: www.judiciumeducation.co.uk

Telephone: 0203 326 9174

Lead Contact: Craig Stilwell

You can also make a referral to or lodge a complaint with the Information Commissioner's Office (ICO), although the ICO recommends that steps are taken to resolve the matter with us before involving them.